

TWICE Board Meeting
Minutes
February 9, 2004

Absent: Sue Schwartz

Called to order at 1:05

There is a request for information in regards to virtual fieldtrips. There is a concern that cultural centers in Michigan are not providing virtual fieldtrip experiences for students in Michigan. What do the school districts spend for virtual fieldtrips outside of the state? It was requested that we formulate a report of the virtual fieldtrips that have been taken by schools and the amount that is paid for the fieldtrip, not the line charges. Each board member was asked to send the information to Arnie.

It was announced that the REMC association project, MCODEC, has funds to set up 2-3 new CODEC systems. There was a discussion about the cultural centers that may be interested in providing video conferences. Technical support and staffing was cited as a major reason that centers are not becoming involved in video conferencing for education.

Read Across America

There are over 690 registrations from 24 states for Read Across America. There are some challenges scheduling some of the middle school and high school sites as well as some of the Internet2 sites. Debbie will send the lists to Janine and Terry to seek their assistance finding matches. Janine made a proposal to budget \$500 per ISD, for up to two ISDs, to cover the cost incurred for the facilitation of Read Across America. The board members came to a consensus in agreement with the proposal.

Committee Reports:

Professional Development Committee will have a session at MACUL. During the session the participants will connect with Cleveland Art Museum and discuss local professional development opportunities.

Awards have been selected. Both awards will be crystal. The P.O. will be requested through the treasurer. Awards will be announced during the annual meeting. The award to MACUL will be given, as a surprise, during the MACUL awards ceremony.

Projects committee: Read Across America scheduling is in full swing. The "Where in Michigan" pilot has one slot left.

Fieldtrips: The committee recommends that an evaluation by tech coordinators be added to the evaluation site. This evaluation will follow the format of the teacher evaluations and in addition it is recommended that it include scheduling information, comments on contact responsiveness and the number of connections that have been experienced. This would be an evaluation of the provider not just the individual fieldtrip. All evaluations need to be dated. Janine will start by meeting with Jim Wensloff to go over the current database.

Arnie and Janine have been negotiating a discount with the Cleveland Inst.Of Music, a possible 15% with a guarantee of 50 sessions.

Conferences / MACUL

Need CODEC numbers and schedules for sessions

Janine is organizing facilitators and techs for each session. She will send the list of assignments.

Annual meeting agenda:

Introduction of members

Awards presentation

Services and benefits to members (Each committee needs to submit your part to Janine to be included on the slide show.)

Board member reports

Q&A

What has TWICE done for your district? What other challenges does your district face other than what has been addressed? What would you like to see TWICE do in the future?

Sue will bring a flip chart for the meeting.

Communications:

In the last month Eastern Upper Peninsula and Genesee ISD have paid TWICE membership and welcome packs have been sent.

Tech Issues:

Tech connection Map will be addressed at the April meeting. Mike will bring the map to the April meeting with information that has been collected and the board will work to fill in the blanks.

Round Table discussion:

Public Library has requested membership to TWICE. It was recommended that the wording of the constitution be changed to include: Public Libraries may have tier two membership for a fee of \$75. This will be brought to the membership for vote.

Mike Richardson will head the nominating committee. Board positions held by Arnie, Wanita, Deb and Mike are up for election this term. It was recommended that a method for keeping up to date on terms be established by the nominating committee.

MSU video conferencing will be free until the spring. Nick Visscher is having some trouble with the 384 ISDN connections. He can call out but others cannot call in. Aaron will contact him and offer to assist.

St. Clair will be conducting a shared class survey and will update the TWICE data base.

Diane volunteered the use of Muskegon ISD's Zoomerang for surveys.

NEC has a special program for virtual fieldtrip showcase. Sue Porter will submit a proposal for Read Across America and Janine will submit a proposal for Mystery Quest.

Respectfully submitted by,

Wanita Kampmueller

Secretary