

TWICE Board Meeting
August 9, 2004

Call to order at 1:00

Members present: Janine Lim, Sue Porter, Eric Packer, Aaron Schippert, Deb Glasgow, Terry Harrington, Greg Marten, and Wanita Kampmueller Absent: Arnie Comer, Diane Zoellmer, Michael Maison, Michael Richardson

Introductions and welcome to Greg Marten, Distance Learning Coordinator in Lenawee Intermediate School District, Adrian

I. Corrections were made to the minutes from the Summer Retreat. Motion by Eric and second by Sue to approve the minutes, motion carried.

II. Financial report was given by Terry. All MACUL bills have been paid. All bills are paid to date.

III. President's Items

A. TWICE Vision/Mission was discussed. Ideas and interpretation were shared.

Executive board will compile the suggestion and bring them back to the board for the September meeting.

B. Committee chairs please contact committee members to set dates and times meetings. The schedule for committee meetings will be reported at the September board meeting.

C. Dates and times for board meeting will continue to be the second Monday of each month from 1:00-3:00.

D. There is a need for new pictures on the banner across the top of the TWICE web pages. Please send pictures for use on the webpages.

III. Event Committee Reports

A. Conferences

MIEM

- Mike and Aaron will conduct a round table session about best practices
- Sue and Connie will conduct a session about MCODEC
- TWICE cannot do a short live connection because of the cost of connection
Keystone Conference
- Sue, Janine & Jim have had their interview to be content providers
- TWICE will pay half of the \$250 fee for the first 10 TWICE members that sign up to participate in the Keystone conference.
- REMC has oked MCODEC contact provider site for the conference. REMC will pay for hotel and meals for the MCODEC contact providers.
- David Thornton will be keynote speaker and will be via distance.

B. Professional Development

1. Aaron is working out the details for professional development called Internet Safety (iSafe). Contact so far has been with Health and Safety or Drug Free Schools. Aaron is looking into the possibility of stream-net/ video on demand.

2. Should TWICE to sponsor this professional development, and others of this type?
This will be clarified as the Mission and Vision are refined.

C. Projects: RAA

1. The website has been updated.

IV. Board Committee Reports

A. Awards

1. Rules and forms will be on the TWICE website. Nominations are due December 1. Be thinking about nominations.

B. Communication and Membership

1. Reminders have been e-mailed to all past TWICE members. Membership has started coming in. Goal is to top 31 members this year.

C. Fieldtrip Committee

1. Webpage has been updated. New search categories have been added.

D. Statewide Liaison and Collaboration

1. MACUL is very interested in a plan. REMC is receptive. Contacts will continue to be made. There is interest in ironing out issues with statewide conferences.

E. Tech Issues

1. The Michigan tech map will be out shortly.
2. Statewide tech representatives have been meeting to workout connections. It was recommended that the chairs from Tech Issues committee and Statewide Liason & Collaboration committee meet to avoid duplication of efforts.
3. Discussed back-up plan in the event that there are problems with connections:
 - Master list of contact information including room location, IP and ISDN numbers
 - Internet chat room available
 - Designate a chief communication to update all participants of progress.