

Twice
November 14, 2005

Members present: Michael Richardson, Michael Maison, Sue Porter, Diane Zoellmer, Terri Dougherty, Janine Lim, Greg Marten, Terry Harrington, Arnie Comer, Keith Sadlier, Wanita Kampmueller, Arnie Comer
Absent: Debbie Glasgow, Aaron Schippert, Anne Thorp

Meeting called to order at 2:37

36 degrees forecast of snow

Discussion about the list serve, St. Clair will make an inquiry

- I. Approve minutes of the October meeting, Terri Dougherty motion to approve Janine 2nd, motion passed.
- II. Financial Report, Terry, all bills are paid currently. Minor postage coming up. Sue will be sending the first ASK bill at the end of the week. First ASK is Thursday, TWICE will reimburse Kent ISD.
- III. Event Committee Reports
 - a. Conferences, Sue, MACUL has rejected the TWICE sessions. Diane is on the committee and will bring this up to the MACUL committee. She will make the adjustments and will update the presenters. It is safe to assume that a letter of apology will be sent and a notice that yes you are a presenter will also be sent. Janine will provide a list of MACUL and TWICE responsibilities to Diane to take to the committee.
 - b. PD & Tech/ Mike Maison/ Difficult getting the team together
 - c. Projects/ Janine / RAR is in the middle of verification, must be done by next Wednesday. Be sure to talk with your schools to sign up. Have 101 verification requests. Kansas 0, Kentucky 3, Missouri 1, Ohio 11, Texas 12, Wisconsin 3, New York 27, Michigan 26 TWICE board members that can assure that schools within their districts can connect need to fill out a form for a pin # to be used by all within their districts. December 1st begin building registrations. Hard Choices event went very well and would like to run it again in the spring. This will depend on an extension on Akron's grant. MEAP window and AP exams are in the spring. It was recommended a February date. Recommend that each TWICE board member get a class to participate. The event is 3 hours long. Where in Michigan reports will start in January. ASK is beginning next week, three this semester and three next semester. Sue will send the schedule when it is complete.
- IV. Board Committee Reports
 - a. Awards / Diane / There are no nominations for awards yet. Think about who might be worthy of a nomination and send the nomination to the committee.
 - b. Communication and Membership / Terry / Memberships are coming in.
 - c. Fieldtrips / Arnie / Received an email from COSI Toledo, Andy Cambell, it has become necessary to increase cost for increase to \$125 each (from

\$106) This will take place as of January 1st. Arnie will send the complete communication to the board members.

- d. Shared Classes / Terri / Have not met. CILC and other ISDs are compiling information. Will complete the survey. May determine another focus. Terri will be calling a meeting

V. Round Table

- a. Tuesday, June 27th, TWICE Summer Retreat
- b. Michael talked with ISDs that do have distance learning now and another from one that wanted to know what they needed to have in place to begin video conferencing. Video conferencing is expanding.
- c. Discussion about cascading plan for connecting all of the TWICE board members. As much as possible have it on one bridge. Mike and Arnie will be the bridges to manage the cascade. Notify Mike and Arnie of attendance. Set a plan for all to connect. Mike is requesting that everyone update connection numbers and statement of dialing in or not. This will then be checked by role call at the beginning of each meeting. Recommending that an email be sent on Friday with the dialing numbers.
- d. Adjourn at 3:37 Motion Sue and second by Terry

Respectfully Submitted by Wanita Kampmueller, Secretary TWICE