

TWICE Executive Board Meeting  
Monday, November 19, 2007

Present: Arnie Comer, Michael Maison, Terry Harrington, Wanita Kampmueller, Debbie Glasgow, Teri Dougherty, Martin Jennings, Danielle Letter, Janine Lim, Deb Reda, Keith Sadlier, Anne Thorp. Absent: Aaron Schippert, Greg Marten

Call to order at 2:30

I. Approve Minutes Move to approve by

II. Financial Report - Terry Harrington

Update of funds and payments. Paid Higgins Lake retreat, Paid REMC I for database work

Janine move to approve, 2<sup>nd</sup> by Deb, motion passed.

III. Event Committee Reports

A. Conferences - Aaron Schippert MACUL arrangements are on track with the timeline.

B. PD & Tech - Teri Dougherty – no report. Please check email addresses.

C. Projects – Janine Lim

ASK tests have been completed for all but two schools. Recommend Janine moved and seconded by Danielle, Add a new policy: If a school does not test for their scheduled ASK session, then tries to connect on the day of the ASK videoconference and fails to connect, that school will be responsible to pay their registration fee. If the school has already paid, no refund will be given.

CAP Scheduling Program Update

Read Around the Planet and CAP space – Janine has met with all of the partners. Janine made a video with instructions. Who ever creates the equipment assumes that they are the contact. Make certain to add contacts if there is more than one. The sharing of who can see the equipment goes down the tree but not up the tree. Teacher registration will be completed later. Sue Porter is the main contact. Contact her with questions. Janine has been posting information to the TWICE blog, if you have not subscribed to the blog yet it would be a good time to do this.

The projects committee will invite Sue Porter

Greg is presenting to Forest Hills about free and low cost video conferencing. (He will include RAP and CAP)

IV. Board Committee Reports

A. Awards - Aaron Schippert Aaron emailed request for nominations, send Arnie and Diane of results. (Diane has been contacted for trophies)

B. Communication and Membership - Terry Harrington 26 members including 2 from outside of state that are tier 1 and one at tier 2. Question: is there a moratorium about out of US membership? There is an interest from Toronto, Canada. No objections. Arnie will contact Toronto.

Dues cover July 1-June 30 each year.

C. Fieldtrips - Mike Maison – COSI Toledo is closing. Andy is looking for museums to work with and has the intention of continuing to video conference.

D. Shared Classes - Martin Jennings – no report

V. Discussion

Ad hoc Committee BI-Law Changes - Mike Maison – Mike has completed the recommended language and will email this language to the board.

Summer Retreat – Teri continues to negotiate meeting location. This will be addressed again at January meeting.

VI. Round Table

Is there discussion about TWICE going national? If you have comments pro or con please email Keith.

Mike and Terry shared a video conferencing event with St Clare district court; classes were part of the proceeding and had an opportunity for Q&A to the districts.

December meeting is goals review. Remember the goals that were set in June.