

TWICE
Executive Board Meeting
February 11, 2008

Members present: Michael Maison, Terry Harrington, Arnie Comer, Wanita Kampmueller, Debbie Glasgow, Anne Thorp, Aaron Schippert, Danielle Letter, Martin Jennings

Absent: Janine Lim, Terri Dougherty, Greg Marten, Keith Sadlier, Deb Reda

- I. December and January Minutes Approved
- II. Financial Report - Terry Harrington
\$20,388.58 pd our \$15,000 for database and RAP support. Awaiting payment from Polycom.
 - A. St. Clair RESA Business Department Charge Discussion
Motion to pay 8% fee based on expenditures to St. Clair RESA for the rest of this fiscal year. Motion Terry 2nd Deb.
Motion passed.
- III. Event Committee Reports
 - A. Conferences - Aaron Schippert
Web site is up and ready. Equipment provided by ICI. Make certain all IP addresses are turned in to Aaron.
Lunches have been ordered
Keith facilitate via distance
Wanita attend annual meeting via distance (12:30-1:30)
Will confirm Bridge
 - B. PD & Tech - Teri Dougherty
No update
 - C. Projects - Greg Marten
RAP Update
Matches are completed
Database matching, coordinators able to see,

Michigan week need someone to connect on May 7th 9:30-11:30 St. Clair is available. March 3rd registration may be ready.

Brainstorming for future projects
- IV. Board Committee Reports
 - A. Awards - Aaron Schippert
The nominations came in and committee has candidate for Board of Directors and Presidents Awards.
FYI this is the last year for the statue that is used for the President's award. A new statue will need to be selected for 2009, there will be a setup fee to include in the budget.
 - B. Communication and Membership - Terry Harrington
Cincinnati provider would like to distribute flyers at a conference. Suggesting that TWICE print enough for MACUL as well.
Do we want TWICE flyers on the table at MACUL? Discussion

Recommendation to update TWICE brochure and have 200 copies for MACUL

C. Fieldtrips - Mike Maison

Mike reported that he has new video clips of content providers. These will be added to the website after RAP registration and matches are completed. Mike has requested that board members view the clips and send reactions to Mike.

Colaboranza has been canceled, lack of registration
Asked about Adora program, they are interested in providing video conference

<http://www.adorasvitak.com/Media.html>

D. Shared Classes - Martin Jennings

Looking to have a video conferencing instructors connection. Getting teachers together to talk with other teachers.

GenNet is looking to put in 42 of the 88 classroom video conferencing systems this summer.

V. Discussion

Summer Retreat will be held at Higgins Lake. Anyone who has agenda items for summer retreat send them to Arnie immediately after the MACUL conference.

Progress made on the committee goals will be reported at the annual meeting at lunch.

Ad hoc Committee BI-Law Changes in progress - Mike Maison

Need to form a nominations committee for elections for next year.

VI. Round Table

Danielle made the recommendation that committees develop a to do lists for guidance for future committee members. This would be helpful for projects that need to be accomplished.

Be thinking about whether you would like to be on the executive board. We need to develop the slate for the summer retreat.

Janine requested that she use CAP data be for PhD. research
Consideration and discussion Motion by Mike, Approve the use of the CAP data second Ann, motion passed. Request that she share the research findings with the TWICE board.

Adjourned at 3:45

Respectfully Submitted by Wanita Kampmueller, Secretary