

TWICE Retreat Minutes
June 22 - 23, 2009

Monday, June 22

Attendance: Mike Mason, Anne Thorp, Terry Harrington, Wanita Kampmueller, Arnie Comer, Debbie Glasgow, Martin Jennings, Danielle Letter, Janine Lim, Greg Marten, Stephen Michael, Max Graves, Sue Schwartz

Absent: Kay Hauck, Brad Reichert

- 1:00 p.m. Election of Officers / Nominees
- President – Anne Thorp
 - President Elect – Danielle Letter
 - Treasurer – Terry Harrington
 - Secretary – Wanita Kampmueller

Motion to Accept by acclimation by Arnie 2nd , motion passed

History of TWICE – Janine

Overview of the slide show created by Janine: This slide show is saved on google docs.

Getting to know you activity– Anne

Find Someone Who...

Policy revisions

New TWICE By-Laws / discussion

- Consistent Terminology
- Membership

Arnie made a motion delete section 2-C and go through Section 2 of the by-laws and replace Michigan with word Member second by Danielle discussion. Motion passed.

Reading by-laws and making recommendations for revisions.

Make motion that we present the new by-laws to the membership by October 30, 2009 second by Danielle. Motion passed

Sue made a motion to adjourn second by Wanita motion passed.

Adjourned at 4:32

Tree house and tour after meeting adjourns– weather permitting

Tuesday, June 23

Attendance: Mike Mason, Anne Thorp, Terry Harrington, Wanita Kampmueller, Arnie Comer, Debbie Glasgow, Martin Jennings, Danielle Letter, Janine Lim, Greg Marten, Max Graves, Sue Schwartz, Kay Hauck

Absent: Brad Reichert, Stephen Michael

8:30 a.m. Continental Breakfast

9:00 a.m. Meeting Call to Order

Discussion Items

- Budget 09-10
 - Proposed budget was distributed
 - 3 bills outstanding
 - Danielle moved to approve the final 08-09 budget, second by Arnie. Motion passed
- 501c3 update report
 - This will put TWICE in not for profit status. Accountant is proceeding with the process.
 - Janine made a motion to set up an adhoc 501c3 committee to include Sue, Mike, & Terry second by Terry. Motion passed

Goal review

Reviewed and evaluated the committees accomplishments and barriers

Reestablished committees

- Define
- Accomplished
 - Awards – goals accomplished
 - Communication – goals accomplished
 - Fieldtrips – goals accomplished
 - Shared classes – goals were a challenge/reevaluate
 - Conference – accomplished goals
 - PD & Tech – accomplished goals
 - Projects – met goals
- Barriers
 - Awards – how do we increase nominations?
 - Communications – how do we help the TWICE contacts
 - Fieldtrips – mentor districts worked very well and would like to continue/increase this – Terry Harrington has information about Toledo Zoo (Trish is the contact) Max volunteered to be committee chair. Recommended that a goal every year be reconnecting with existing partners.
 - Shared Classes – this is a challenge / districts schedules, costs, local management Recommended that there be one session at MACUL about “how to do” shared classes. A list of who to contact. (ie list the locations that do have open and working program)
 - Conference – conference committee mentor next conference committee
 - PD & Tech –
 - Projects – need to mentor new committee
- Status – brainstorming restructure of committees and committee responsibilities
- Review current committees for establishment/reorganization
 - How are we transferring the knowledge
 - What if we divide projects into separate committees
 - Board Committees: 1)Web presence– Janine, Danille, Arnie, Kay-chair PD Tech websites, answers to questions, listserves, blog, CAPSpace 2) Membership & marketing – discount partners Terry, Sue, Steve, Wanita 3) Strategic Planning – Mike, Max, Greg, Martin future planning, world

languages, collaborating economically, meeting state needs, state tech plan, NETS, state curriculum, meeting state regs, needs of professional organizations, changes in technology

- Events Committees: 1) Conferences – Danielle/Chair, Arnie, Greg, Terry – awards, mentoring, videos, PD & CAPSpace, Training 2) Tech –Steve, Max, Mike/Chair, Brad verification, ASK bridging, conference equipment, liason for 3) Projects –Janine, Wanita, Martin, Kay, Sue/Chair – ASK, RAP, We the kids, & Mich. week
- Establish new (web/listserv)

Break

Establishment of Event Committees/Goal Setting

Report of Event Committees Goals

12:00 p.m. Lunch

Establishment of Board Committees/Goal Setting

Report of Board Committees Goals

Board meetings 2nd Monday of each month, starting September, exceptions Annual meeting at MACUL in March, April meeting is the 12th.

June meeting check into Bay Shore / Hagerty June 24-25 Sue will check on arrangements.

2009-2010 Budget review –

Arnie Motion to Accept amended budget second by Mike approved.

3:00 p.m. Motion by Arnie to adjourn, 2nd by Kay, motion passed